

CHEYLIN USD #103
ORGANIZATIONAL MEETING OF THE BOARD OF EDUCATION
MONDAY, JULY 14, 2025

The Organizational Meeting of the Board of Education was called to order at 6:00 P.M on Monday, July 14, 2025 in the board conference room.

PRESENT:

Jared Boone, President
Jayden Cahoj, Vice-President
Mike McCarty, Member - absent
Cort Antholz, Member
Gerard Pochop, Member
Jared Sowers, Member - absent

Jim Reece, Superintendent/Elem Prin.
Adam Wiginton, 7-12 Principal
Keshia Walden, Clerk
Nick Ketzner
Lisa Phillips
John Bays

ADOPT AGENDA - Carried 4-0

It was moved by Jayden Cahoj and seconded by Cort Antholz to adopt the agenda as presented.

ELECTION OF SCHOOL BOARD OFFICERS - Carried 4-0

It was moved by Gerard Pochop and seconded by Cort Antholz to elect Jared Boone as Board President and Jayden Cahoj as Vice-President for the 2025-2026 term.

APPROVE CONSENT AGENDA ITEMS - Carried 4-0

It was moved by Cort Antholz and seconded by Jayden Cahoj to approve the following items on the consent agenda:

- A. Approval of Minutes, June 9, 2025 Board of Education Meeting
- B. Approval of Minutes, July 8, 2025 Special Board of Education Meeting
- C. Approval of Financial Reports
 - 1. June 2025 Cash Summary Report
 - 2. June 2025 Treasurer's Report
 - 3. June 2025 Budget Summary of Funds
 - 4. June 2025 Activity Fund Report
- D. Approval of bills

Type	Check Numbers	Amount
June Payroll	24312-24313; DD	\$ 33,397.06

June Payroll Withholdings	24314-24322	14,168.58
Budget Checks	23622; 24323-24368	113,398.57
Total		\$ 160,964.21

E. Gifts and Grants:

1. CCKCF - HS Boys Basketball Warmups Grant \$1,425
2. BC Century II Foundation - Strike Up The Band Grant \$5,000
3. Cheylin Booster Club - Team Records Signs \$1,200

REPORTS:

Superintendent's Report

Superintendent Reece gave an update on the legislature that was reviewed at the budget workshop in June.

Elementary Principal Report

Principal Reece informed the board that the district will be utilizing Southwest Plains Regional Service Center to provide mentors for new teachers. He reported that he spoke with a playground company regarding the current fencing around the playground area. He also gave an update on the progress the summer custodial staff is making. The district is still looking for a custodian for the elementary school.

Jr./Sr. High Principal Report

Principal Wiginton gave an update on participation numbers for summer weights and that shot clocks have been installed in the McDonald gym. He is reviewing the Emergency Action Plans and will review them with coaches. The Wellness Center committee has moved the cardio equipment around to accommodate new equipment. He is working on updating both the individual and team record boards.

DISCUSSION/ACTION ITEMS:

Nick Ketzner and Lisa Phillips presented their interest in the open board position. Gerard Pochop made a motion to appoint Lisa Phillips to fill the open board position. Motion failed due to lack of second. The board asked Lisa a few further questions.

APPOINT BOARD MEMBER - Carried 4-0

It was moved by Gerard Pochop and seconded by Jayden Cahoj to appoint Lisa Phillips to the open board position.

Nick Ketzner and John Bays left the meeting at 6:50 p.m.

The board reviewed the preliminary budget information. The district intends to exceed the revenue neutral rate at a proposed tax rate of 44.094. The Revenue Neutral Rate hearing is scheduled for Monday, August 25th at 7:30 a.m. in the board conference room. The budget hearing will follow at 7:35 that same morning.

APPROVE BOARD APPOINTMENTS - Carried 4-0

It was moved by Cort Antholz and seconded by Gerard Pochop to approve the board appointments for 2025-2026 as follows:

NKESC Representative	Cort Antholz
Fort Hays Tech Northwest Representative	Jared Boone
KASB Governmental Relations	Mike McCarty
PDC Representative	Jayden Cahoj
Negotiations Representatives	Mike McCarty Jared Boone Jayden Cahoj
Site Council	Lisa Phillips
Calendar Committee	Gerard Pochop

APPROVE ORGANIZATIONAL MATTERS - Carried 4-0

It was moved by Jayden Cahoj and seconded by Gerard Pochop to approve the following organizational matters for 2025-2026:

Clerk	Keshia Walden
Deputy Clerk	Belinda Serrano
Treasurer	Bridget Pochop
Regular Board Meetings	Second Monday each month 6:00 p.m. July through June
KPERS Designated Agent	Keshia Walden
Freedom of Information Officer	Jim Reece
Truancy Officers	Jim Reece & Adam Wiginton
Food Service Representatives	Bridget Pochop & Keshia Walden
Food Service Hearing Officer	Jim Reece

Compliance Coordinator for Federal Laws and Programs	Jim Reece
Coordinator for Homeless Children Duties	Jim Reece
Purchasing Agent (Board Policy DJE)	Jim Reece
Auditor of Record	Adams Brown
District Asbestos Control Agent	Jim Reece or Designee
Workers' Compensation Agent	KASB
School Treasurer's Bond	EMC Insurance Companies
Official School Depositories & Bank Authorization Resolutions	The Bank Outdoor Bank
Official District Publication	St. Francis Herald/Bird City Times
School District Attorney	KASB Milliken Reyelts PA

Authorize the Superintendent to notify the Kansas State Department of Education (KSDE) of the District's acceptance of the 1,116 hour calendar for 2025-2026.

Authorize the paying of mileage reimbursement concurrent with the rate of the State of Kansas (70 cents per mile for 2025-2026).

Authorize Adam Wiginton and Jim Reece to oversee 2025-2026 school year receipts as authorized by K.S.A. 72-1178.

Authorize old school records to be destroyed as authorized by K.S.A. 72-1629.

Adopt the GAAP Waiver Resolution pursuant to K.S.A. 75-1120a for the 2025-2026 school year.

Adopt the early payment request policy pursuant to K.S.A. 12-105b(e) for the 2025-2026 school year and designate the District Clerk to make such payments.

RESCIND ACTIONS AND ADOPT POLICIES - Carried 4-0

It was moved by Jayden Cahoj and seconded by Cort Antholz to rescind all policy actions from the 2024-2025 school year and adopt current written policies as those that will govern for the 2025-2026 school year.

SUBSTITUTE TEACHER PAY - Carried 4-0

It was moved by Jayden Cahoj and seconded by Cort Antholz to set substitute teacher pay rate at \$155 per day with the rate after 8 consecutive days to be continued at \$185 per day.

APPROVE SCHOOL FEES - Failed 3-1(Pochop)

It was moved by Jayden Cahoj and seconded by Cort Antholz to set book, technology and class fees for the 2025-2026 school year as follows:

K-6 Book Fee	\$30
7-12 Book Fee	\$50
K-12 Book Fee Family Limit	\$90
7-12 Technology Fee	\$50
Band 9-12	\$50
Vo-Ag	\$30 + cost of project above that amount.

Further discussion was held regarding the fee for 9-12 band.

APPROVE SCHOOL FEES - Carried 4-0

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K-12 Book Fee Family Limit	\$90
7-12 Technology Fee	\$50
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Vo-Ag	\$30 + cost of project above that amount.

APPROVE CNW PROGRAM AGREEMENT - Carried 4-0

It was moved by Cort Antholz and seconded by Jayden Cahoj to approve the Child Nutrition & Wellness Program Agreement for National School Lunch Program and School Breakfast Program for the 2025-2026 school year.

APPROVE MEAL PRICES - Carried 4-0

It was moved by Cort Antholz and seconded by Gerard Pochop to establish meal prices for the 2025-2026 school year as presented.

APPROVE STAFF HANDBOOK - Carried 4-0

It was moved by Cort Antholz and seconded by Jayden Cahoj to approve the staff handbook for 2025-2026.

APPROVE STUDENT HANDBOOK - Carried 4-0

It was moved by Jayden Cahoj and seconded by Cort Antholz to approve the student handbook for 2025-2026.

APPROVE CRISIS PLAN - Carried 4-0

It was moved by Gerard Pochop and seconded by Jayden Cahoj to approve the crisis plan as presented.

APPROVE CERP - Carried 4-0

It was moved by Jayden Cahoj and seconded by Gerard Pochop to approve the Abbreviated Cardiac Emergency Response Plan.

APPROVE EMERGENCY TRANSPORTATION POLICY - Carried 4-0

It was moved by Cort Antholz and seconded by Gerard Pochop to approve the Emergency Transportation Procedure Policy for the 2025-2026 school year.

Discussion was held regarding the siding on the wellness center. The wellness center committee will advertise for sealed bids to replace the siding. Cheylin Rec is willing to contribute \$5,000 to the project.

Superintendent Reece reviewed the 2024-2025 year end transfers with the board. He also gave an update regarding the district's fiscal position and how he plans to address the concerns.

Personnel:

APPROVE HIRES - Carried 4-0

It was moved by Gerard Pochop and seconded by Jayden Cahoj to approve the following hires:

Amy McCarty-Assistant Girls High School Volleyball Coach
Mike McCarty-Assistant Girls High School Basketball Coach
Grace Wright-Temporary Summer Employment
Abigail Wright-Temporary Summer Employment

DISPOSAL OF PROPERTY - Carried 4-0

It was moved by Jayden Cahoj and seconded by Cort Antholz to approve light poles and fixtures be classified as surplus property for potential sale or disposal.

The agenda item of rent for school housing was tabled until the next meeting.

The board was reminded of the following upcoming Events/Meetings:

Opening of School Offices	August 1
Enrollment	August 4

New teacher orientation
Inservice
BOE Meeting
First Day of School

August 7
August 11 & 12
August 11
August 13

ADJOURN MEETING - Carried 4-0

It was moved by Cort Antholz and seconded by Jayden Cahoj to adjourn the meeting at 8:56 p.m.

President

Clerk